To **24.12.15**

**The Principal,**

Sylhet Women’s Medical College,

Sylhet.

**Subject: Budget deficit of RFST, Day Visit & Study tour program.**

Sir,

With due respect this is to inform you that I put a estimated budget for students of SWMC – 12 of MBBS course have to perform Study tour, RFST of SWMC- 8 Batch & Day visit of SWMC- 09 Batch as part of their course curriculum. But the actual expense for those programs exceeded by 69,690/- (Sixty Nine Thousand Six Hundred Ninety Taka Only).

So, requesting you to take necessary steps.

Thanking you Sir.

**Prof. Dr. Fazlur Rahim Kaiser**

Head

Department of Community Medicine

Sylhet Women’s Medical College